

Session Records Report

The Session of _____ Presbyterian Church of _____, Georgia submits the following report on its records for the year ending December 31, _____.

(Submit this form and a copy of your statistical report with a copy of your session & congregation meeting minutes (or with your minutes book itself) for Flint River Presbytery review upon request by Stated Clerk).

1. Were all meetings opened and closed with prayer? (G-3.0105) YES NO
2. Were Session meetings held quarterly? (G-3.0203) YES NO
3. Has Clerk of Session signed all minutes? (G-3.0204) YES NO
4. Has Elder attendance been accounted for at each Session meeting? (G-3.0107) YES NO
5. Did the Session elect a treasurer this year? (G-3.0205) YES NO Date_____
6. Did the Session elect a clerk of session this year? (G-3.0104) YES NO Date_____
7. Was there a full financial review of church's financial records? (G-3.0113) YES NO
Date_____
8. Did the Session approve an annual budget? Please include a copy with your minutes. (G-3.0113)
 YES NO Date_____
9. Was The Lord's Supper authorized at least quarterly? (W-3.0409) YES NO
Dates _____
10. Were elder commissioners elected for all Presbytery meetings? (G-3.0202a) YES NO
Dates _____
11. Was an Annual Congregation meeting held? (G-1.0501) YES NO Date_____
- Were any Special Congregation meetings held? (G-1.0501) YES NO
Date(s)_____
12. Did the Congregation review & approve adequacy of compensation of pastor(s)? (G-1.0503c)
 YES NO Date_____
13. Did the Congregation elect a ruling elder & deacon nominating committee? (G-2.0401)
 YES NO Date_____
14. Did the Congregation elect ruling elders (& deacons if used)? (G-2.0401) YES NO
Date_____
15. Do minutes record completion of study & examination of elected elders/deacons? (G-2.0402)
 YES NO Date_____

16. Does composition of Session reflect diversity of Congregation? (G-3.0103) YES NO
Date _____
17. Did the Session review membership rolls & counsel with those who have neglected responsibilities of membership? (G-3.0201c) YES NO Date _____
18. Have the rolls & registers of the church been maintained for this year? (G-3.0204) YES NO
Where are they kept? _____ with Session minutes _____ in separate book.
19. Has your church been incorporated under laws of State of Georgia? (G-4.0101) YES NO
20. Has the moderator of all stated and called congregational meetings signed the minutes? YES NO
21. Did the Clerk of Session enter statistical data for the prior year by January 31st of the current year, and was this statistical data approved by the session? YES NO Date of approval _____

Session Moderator

Clerk of Session

Examiner's Report:

Approved without exception Approved with exceptions Not approved

Examiner's signature _____ Date read _____

Exceptions:

Comments:

