**If you don’t have WIFI Access**

**and need to attend a Zoom meeting at a public library**

**compiled by Tom McFarland, CRE at Cuthbert**

These instructions can be used anywhere there is a computer, Chromebook, or tablet connected to the internet available for your use.

Public libraries in Georgia have computers available for use by patrons. Some libraries have laptops and Chromebooks. All have tablet computers that patrons can check out like books for use while sitting in a comfortable chair at the library.

Libraries are full of librarians available to help you. Go to your library’s reception desk. Ask for help with using a computer or tablet to attend a meeting.

When talking to librarians, let them know that you need to listen to a Zoom meeting by earphones. The library probably have headphones available for your use. Also, let the librarian know that you may need to say something out loud in the meeting. If your library has a private cubical or room where you could be on the computer or tablet, that may be best.

As you start the computer or tablet, make sure you can move the cursor around and click to make choices. You will need to click on an internet browser to start an internet browser program like Chrome. The librarian can help you with this. Other browser programs follow a similar process as Chrome so, regardless of your browser, this should give you an idea of what is needed. Chrome, in particular, can be used on desk computers, laptop computers, tablet computers and internet capable cellphones. Chrome has an icon, a little symbol that is a blue dot encircled by a 3-color (red, orange & green) band separated from the blue center by a white ring. Click on it to start it.

In the browser program at the top of your screen, type **flintriverpresbytery.org** and press Enter to go to our presbytery web site. The tab you are looking for is entitled **News and Events** at the top of the page. Click on it and it will take you **Upcoming Events** which lists presbytery meeting documents as well as the link to the meeting. Click on the document listed. It may be called **Presbytery Handbook** or **Attachments** or **Addendum** or **Action Item**. These documents tell us why we are gathering and why it matters.

Upcoming Events has a light blue lettered item on it “Action Item Information” Click on it. It is a simple statement on what the meeting is about and why this meeting matters. Click on the back arrow or the Chrome icon to go back to **Upcoming Events** page.

**Upcoming Events** is where you will also find the light blue lettered link to click in order to join the Zoom Presbytery Meeting. Click on the **Zoom Link** portion of that meeting information. It will lead you to the meeting without having to have the Zoom program installed on the computer that you are using. When you click on the link, it will take you directly to the meeting. There will be a box asking for your name. Include the name of your congregation as well your name (*i.e. Tom McFarland, Cuthbert*). You may be asked if you want to use the computer audio. If so, click Yes. It helps if we can see you smiling face!

In the meeting, you will be able to see thumbnail photos of other people attending the meeting as well as a larger picture of the main speakers. Mute your microphone by hitting the microphone icon on the far left of your screen. Hit it again to unmute when are ready to speak. You are now ready to participate! You may be asked to raise your hand as part of an official vote. At the end of the meeting a red **Leave** button will appear on the bottom right of your screen that you may click to leave the meeting.

Thank you for attending this Flint River Presbytery meeting!

Your participation matters!