**Flint River Presbytery Registration process for Montreat Youth Conference**

**June 8-15, 2024**

Each church will register their group individually rather than the presbytery registering everyone as one group. How this works:

One adult from your church will be the contact person for your group. They will go to the Youth Conference registration page and register your group.

Here is the link: <https://montreat.org/forms/youth-24>

Here are the questions they will need to answer:

Registration type: New Group Registration

Group Name: Your church

Group Contact Person: Name.

Contact Phone Number: ####

Contact Email Address: email address

Street Address, City, State, Zip, Country

Group Chaperone: If you are the group chaperone, check that box. If not, check the chaperone is different box.

Is this your first time to Montreat?

Week Preference: Week 2

Conference charges: \_\_\_\_ $314 total on or before April 1, 2024

 \_\_\_\_ $364 after April 1, 2024

Number of Youth: \_\_\_\_

Enter number from your church that you KNOW are attending.

**If more youth decide to go, you can add them later.** Their individual cost would depend on whether you add them before or after April 1. If a registered youth decides not to go, you lose part of the registration fee, so it is better to be sure about their participation before registering.

Number of Adults: \_\_\_\_\_\_

Housing Choice: Mark: \_\_\_\_We are arranging our own housing. This will give you the opportunity to include the name and address of the house where we will be staying:

 Reynolds Lodge

 307 Collegiate Circle

 Montreat, NC

By including the housing information and registering for week 2, this will let the Montreat staff know that you are part of the group from Flint River Presbytery.

With the entry of the housing information, you should get a summary page of your registration and if all is correct, click submit!

After you register, you will send $100 per person registered to Montreat. They will confirm receipt of your registration and let you know it is time to send your money. **Your church will be responsible for paying the entire cost of the conference registration directly to Montreat ($314 per youth and adult participant registered by April 1st). There are reduced rates for adults who are partial participants.**

At this time, you do not register each individual person. That comes later! After Montreat receives and processes your group registration, they will send the contact person your group reservation number and a link so that each person going can register themselves – both youth and adults. Part of this registration includes signing the Montreat covenant, so it needs to be done by the youth or adult who actually going.

**Once you have registered with Montreat,**

**please notify Karen Jones at** **montreat@flintriverpresbytery.org**

Let Karen know how many youth and adults from your church have registered, along with the name and information for the contact person. If you have specific names for all participants already, please include them.

The balance of the cost for the conference – for transportation, food and lodging – will be handled through the presbytery. We are asking congregations to send $250 per student/chaperone, to cover the balance of this cost. Note that there is additional information about applying for scholarships on the Montreat website, particularly if this is your congregation’s first time attending.