

**CONTRACT FOR PASTORAL SERVICES
COMMISSIONED LAY PASTOR**

The following agreement between _____, Commissioned Lay Pastor,
and _____ is for the purpose of providing pastoral
leadership for a period of one year, beginning _____.

Expectations of the Commissioned Lay Pastor *(Modify as appropriate)*

1. He/she will serve as Moderator of the Session.
2. He/she will lead the congregation in worship by:
 - engaging in the daily discipline of personal worship.
 - encouraging the people to participate fully and regularly in worship
 - preaching each Sunday
 - administering the sacraments
 - leading special services as negotiated with the Session (up to four per year)
 - conducting weddings and funerals
 - conferring with the Worship Committee as to the components of the service
 - providing appropriate resources and information for the bulletin no later than _____
3. He/she will lead the congregation in Christian Education by:
 - assisting the Session in providing for the development and supervision of the educational program of the church.
4. He/she will lead in Pastoral Care by:
 - praying with and for the congregation
 - visiting members of the congregation _____ hours per week, with particular attention to the sick, bereaved, troubled, and church visitors
5. He/she will lead in Administration by:
 - working with the Session to assist it in implementing the church's ministry and mission
 - communicating with the congregation and with the presbytery
 - helping the Session set goals and strategies for his/her work
 - reporting monthly to the Session on his/her work
 - maintaining the following office hours at the church:

Expectations of the Session

1. The Session will encourage and actively support the Commissioned Lay Pastor

2. The Session will work with the CRE to establish goals for the present and future ministry of the church.
3. The Session will communicate openly and honestly with the CRE as to needs and concerns of the congregation and the community.

Accountability

1. This contact is subject to approval by the Committee On Ministry, which will assign a mentor to supervise the work of the Commissioned Lay Pastor.
2. The Session will, on a quarterly basis, evaluate the work of the CRE.

Terms

1. This agreement is for a period of twelve months, beginning _____. It may be terminated at any time by either party with 30 days notice. It may be extended, on an annual basis, by mutual agreement.
2. The Commissioned Lay Pastor is expected to devote _____ hours per week to ministry in the community.
3. Compensation (monthly):

Salary _____	Housing Allowance _____
Reimbursable expenses _____	Continuing education _____
4. Vacation: four Sundays

_____ (Commissioned Lay Pastor)

_____ (Clerk of Session)

_____ (Moderator, Committee On Ministry)