

# **MANUAL OF OPERATIONS**

## **I. MISSION STATEMENT**

Flint River Presbytery is a family of Georgia Congregations responding to God's call to proclaim the Gospel of Jesus Christ to nurture the people and their ministers and to equip them for ministry and service.

Flint River Presbytery serves as a connection and a resource for its member congregations; and, as a community of congregations, enables, assists and guides its members as they accomplish their mission as individual congregations and as part of the larger church that is the presbytery.

## **II. NAME AND COUNTIES**

The name of the corporation shall be "Flint River Presbytery, The Presbyterian Church, (U.S.A.), Inc." The Presbytery shall include the following counties:

Baker	Crawford	Jones	Pulaski	Tift
Benn Hill	Crisp	Lanier	Quitman	Turner
Berrien	Decatur	Lee	Randolph	Twiggs
Bibb	Dooly	Lowndes	Schley	Upson
Blakely	Dougherty	Macon	Seminole	Webster
Brooks	Early	Marion	Stewart	Wilcox
Calhoun	Echols	Miller	Sumter	Worth
Chattahoochee	Grady	Mitchell	Talbot	
Clay	Harris	Monroe	Taylor	
Colquitt	Houston	Muscogee	Terrell	
Cook	Irwin	Peach	Thomas	

## **III. MEMBERSHIP, DUTIES, AND RESPONSIBILITIES**

The rules of membership in the Presbytery are found in the BOOK OF ORDER (G-11.0101). All members (churches and ministers) and their actions are subject to the BOOK OF ORDER. The duties and responsibilities of the Presbytery are found in the BOOK OF ORDER (G-11.0103).

## **IV. MEETINGS**

A. Flint River Presbytery shall meet in Stated Session four times a year. Ordinarily, the meetings will be held on the last Saturday of February, the first Tuesday of May, the fourth Saturday of August, and the second Tuesday of November. The February, August, and November meetings will be from 10:00 a.m. to 1:00 p.m., ending with lunch; the May meeting will be from 3:30 to 6:30 p.m., ending with supper.

There will also be one annual celebration event, organized by Council, which will include worship, communion, necrology, etc. All members of Flint River Presbytery will be invited to attend.

B. Called meetings must be called and conducted in accordance with the BOOK OF ORDER (G-11.0200).

C. Election of all officers, Commission and Committee moderators and members shall be held during the November meeting; with terms to begin on January 1 of the following year.

D. Meetings of Presbytery shall be conducted in accordance with the most recent edition of ROBERT'S RULES OF ORDER, except in those cases where the Constitution of the Presbyterian Church (U.S.A.) provides otherwise.

E. When Presbytery shall fail to designate a place of meeting, the Moderator and the Stated Clerk shall make such arrangements for the next meeting of Presbytery.

F. Council shall prepare the agenda and docket for the conduct of regular and special meetings of Presbytery.

## V. STRUCTURE OF PRESBYTERY

### A. FLINT RIVER PRESBYTERY, THE PRESBYTERIAN CHURCH, (U.S.A.), INC.

The Presbytery is a not-for-profit corporation chartered under the laws of the State of Georgia and in accordance with the BOOK OF ORDER. All minister members and commissioners from the member churches, or their successors attending the first meeting of Presbytery each calendar year, are voting members of the Corporation. The Corporation shall ordinarily meet during or immediately following the first meeting of Presbytery each year, or when requested by any four members of the corporation, or when called to meet by the Trustees. The name of the Corporation shall be "Flint River Presbytery, The Presbyterian Church, (U.S.A.), Inc.", and shall be known as "Flint River Presbytery, Inc."

### B. TRUSTEES

The members of the Presbytery's Council shall be the Trustees of the Presbytery and shall carry out the directives of the Presbytery when it meets as a Corporation. BOOK OF ORDER G-8.0202. The Trustees shall elect their own officers. The Trustees shall be subject to the requirements of the BOOK OF ORDER, the Corporate Charter, and the laws of the state of Georgia, and shall act only at the direction of, and with the approval of, the Corporation. The Trustees shall hold all legal titles to real estate and other property in the name of the Corporation; investigate properties and title of such when requested to do so by the Corporation; transfer all titles to the Stated Clerk for safe keeping unless other disposition is made by order of the Corporation. They shall not make any deeds nor transfer any real estate or other property of the Corporation, nor enter into any agreements purporting to obligate the Corporation in any way, without authorization by the Corporation. Presbytery's Council shall determine a quorum for the transaction of business by the Trustees. The Trustees may authorize one of their members to execute legal documents and affix the Corporate Seal. All actions by the Corporation and the Trustees shall be recorded in the minutes book of the Trustees and attested by the Presiding Officer and the secretary.

## VI. OFFICERS AND DUTIES

A. MODERATOR OF PRESBYTERY A Moderator shall be nominated during the August Stated Meeting and elected during the November Stated Meeting. The Moderator shall assume office at the beginning of the February Stated Meeting, and shall serve for one year. Ordinarily, the office of Moderator shall alternate between ministers and elders. When the Moderator is unable to perform the duties of the office, the Vice Moderator shall serve as Moderator. If the Vice Moderator is unavailable, the next available most recent Moderator shall serve.

The duties of the Moderator shall be to:

1. Fulfill functions described by the *Book Of Order*, which include presiding at all meetings of presbytery during his/her term of office.
2. Attend all Council meetings as an ex-officio member.
3. In the event that the elected Commissioners to Synod and General Assembly are unable to fulfill their responsibilities, and none of the elected Alternates are available, the Moderator shall appoint, in consultation with the Stated Clerk, persons to take their place.
4. Issue calls for special meetings of Presbytery, through the Stated Clerk.
5. After consulting the Executive Presbyter and the Stated Clerk, appoint members [not fewer than three (3) or more than five (5)] of an Investigating Committee to investigate accusations made against minister members or employees of Presbytery.

### B. VICE MODERATOR

A Vice Moderator shall be nominated during the August Stated Meeting and elected during the November Stated Meeting. The Vice Moderator will ordinarily become the Moderator-in-Nomination at the following August Stated Meeting.

The duty of the Vice Moderator shall be to:

1. Fulfill the duties of the Moderator when the Moderator is unable to serve, or when the Moderator wishes to temporarily relinquish the Chair.

2. Attend all Council meetings as an ex-officio member.

**C. STATED CLERK**

The Stated Clerk of the Presbytery may be the Executive Presbyter, another ordained Presbyterian minister elected by the Presbytery, or an ordained elder. The position of Stated Clerk shall be filled by a person who meets the requirements of the BOOK OF ORDER G-9.0203. In the absence of the Stated Clerk, the Executive Presbyter shall serve as temporary Stated Clerk. The Stated Clerk shall be nominated by Council to serve a three-year term and shall be eligible to serve successive terms. This position shall be subject to an annual review by the Council.

**D. THE TREASURER**

The Treasurer shall be nominated by Council to serve a three year term and shall be eligible to serve successive terms.

The Treasurer shall be under bond provided by the Presbytery. The duties and responsibilities of the Treasurer are as defined in the BOOK OF ORDER and as approved by the Presbytery. A copy of these will be maintained by Presbytery's Council. The Treasurer shall serve as an ex-officio member of Presbytery Council's Finance Committee. The Treasurer shall report regularly to Presbytery's Council and to Flint River Presbytery.

**E. THE ASSOCIATE TREASURER**

The Associate Treasurer shall be nominated by Council to serve a three year term and shall be eligible for election to successive terms. The Associate Treasurer shall perform those duties assigned by the Treasurer or in the case of the inability of the Treasurer to act, the duties of this office shall be assumed by the Associate Treasurer without further action by the Presbytery.

**F. THE RECORDING CLERK**

The Recording Clerk shall be nominated by Council to serve a three year term and may be re-elected to successive terms. The Recording Clerk will record the minutes of the meetings of Presbytery.

**VII. PRESBYTERY STAFF AND DUTIES**

**A. EXECUTIVE PRESBYTER**

The Presbytery shall call an Executive Presbyter who shall ordinarily be an ordained Presbyterian minister, who shall provide administrative, spiritual, and pastoral leadership for the Presbytery while serving as head of staff. The Executive Presbyter is accountable to the Presbytery through the Flint River Presbytery's Council. The Executive Presbyter shall serve an open term. There will be an annual review and evaluation of the operations of the office of Presbytery, an annual review of the terms of call of the Executive Presbyter, and annually a comprehensive review and evaluation of the Executive Presbyter in accordance with the personnel policies and strategic needs of the Presbytery. The Executive Presbyter shall have the opportunity to participate in Synod and General Assembly functions representing Flint River Presbytery.

The responsibilities of the Executive Presbyter are as follows:

1. To be a spiritual resource and the pastor to pastors for all member pastors of Flint River Presbytery and to frequently move about the Presbytery visiting member churches and participating in significant events.
2. To be the chief administrator accountable to the presbytery for the implementation of presbytery decisions in matters of strategy, program and resources, and provide staff services for presbytery commissions and committees.
3. To interpret the mission of the presbytery to the Synod and the mission of the Synod and of the whole church to the presbytery.
4. To communicate the program and the decisions of the presbytery to the sessions.
5. To interpret the decisions and policies of the presbytery to the general public.
6. To supervise the staff of the presbytery in the implementation of presbytery policies and decisions.
7. To coordinate the work of any Synod and General Assembly agency staff within the presbytery.
8. To represent the presbytery in ecumenical relations in consultation with the Presbytery's Council.

9. To serve, without vote, on the Presbytery's Council, the commissions and the committees.
10. To implement the church's commitment to inclusiveness and diversity.

**B. ASSOCIATE EXECUTIVE PRESBYTERS AND/OR STAFF ASSOCIATES**

Associate Executive Presbyters and/or Staff Associates shall support the Executive Presbyter in specific functional areas as determined by the Presbytery. These persons shall be either ordained ministers, certified Christian educators, or lay members in the Presbyterian Church (U.S.A.).

Specific job descriptions, along with terms of call or employment, shall be proposed to the Presbytery by Presbytery's Council, which shall also be responsible for conducting an annual review of the person's work. All job descriptions will be kept on file in the Presbytery Office.

Each Associate Executive Presbyter or Staff Associate shall be accountable to the Presbytery through the Executive Presbyter, who shall oversee the person's work.

When a vacancy occurs in an Associate Executive Presbyter or Staff Associate position and the Presbytery determines to fill it, it shall be the responsibility of Presbytery's Council to nominate to the Presbytery a Search Committee for the purpose of seeking a replacement.

**C. VACANCY OF OFFICE**

When a vacancy occurs in the office of the Executive Presbyter it shall be the responsibility of the Presbytery's Council in accordance with BOOK OF ORDER G-9.0704 to nominate to the Presbytery a Search Committee for the purpose of seeking a replacement. In the event the Executive Presbyter is incapacitated or unable to function, the council of Presbytery shall recommend to Presbytery the services of an interim.

**D. THE SUPPORT STAFF**

The Council shall have the authority to authorize the Executive Presbyter to employ such clerical and other support staff as is necessary to assure the efficient operation of the Office of Presbyter. The Executive Presbyter shall be responsible for the overall supervision and performance of the support staff of Presbytery. Performance and salary reviews shall be done in consultation with the Council's Administrative Committee, which shall be accessible to staff members.

**VIII. COMMITTEE STRUCTURE**

- A. To use best the resources available to it and to serve best its member congregations, Flint River Presbytery will employ a flexible, mission oriented organizational structure, which, under the jurisdiction of Presbytery, consists of Presbytery's Council and Commissions created and charged by Presbytery.
- B. Presbytery's Council
  1. Council will be both the creative and the administrative arm of the Presbytery, assuring that organizational and administrative needs are addressed, and may act for and on behalf of Presbytery in situations requiring action prior to a meeting of Presbytery. Council will also devote much of its time and energy to supporting creation and implementation of a missional vision for Presbytery and its member congregations.
  2. Council shall consist of twelve at-large members serving staggered, three year terms, and additional members (if not otherwise being a member of Council) serving one-year terms by virtue of: a) moderating a standing committee; b) moderating a continuing task force; c) moderating a Commission created by Presbytery; d) holding specific office.
  3. Each year Council will designate moderators of standing committees for confirmation by Presbytery and appointment to Council for a one-year term if necessary. Council may appoint *ad hoc* committees for purposes to be accomplished within the year; (the moderators to be serving members of Council). Council may also appoint Task Forces for purposes which may not be completed within the year: continuation of Task Forces into the ensuing year will require approval of Presbytery and confirmation of a moderator who will become a member of Council for a one year term or less, ending when the

purpose of the task force is accomplished. Task Forces will be considered the same as standing committees except that, when established, they shall have a fixed time of termination.

4. The Moderator and vice-Moderator of Presbytery will serve ex-officio as members of Council. [note: within this manual, ex-officio membership proceeds by virtue of holding a specified office and carries with it full rights of participation and voting.]
  5. Council shall annually elect from its membership individuals to serve as Moderator, Vice-Moderator, and Recorder of Council.
  6. The Council shall, with consent of Presbytery, establish such standing committees as it may deem necessary and appropriate to carry out its duties. The Council is required to establish each year standing committees for nominations and representation, having at a minimum such duties and responsibilities as specified by the BOOK OF ORDER.  
*[note: the number, title, and duties of standing committees other than Nominations and Representation are not specified in this MANUAL, but are specified each year in Council's recommendation to Presbytery to approve its establishment of standing committees and appointment of committee moderators for that year. Note also that the MANUAL is silent on successive terms of service. Initially, Council might recommend two other standing committees: (1) Finance, having the same functions, duties and responsibilities as the current Finance Subcommittee plus the responsibility for seeking annual pledges from churches now vested in the Stewardship Committee; and (2) Administrative, having the same functions duties and responsibilities as the current Property Subcommittee, Personnel Subcommittee, Minutes and Records Committee and Overtures and Resolutions Committee.]*
  7. Presbytery Officers and Staff, except for Moderator and Vice-Moderator as noted above, shall be invited, and may be required, to attend and participate in meetings of Council, but shall have no vote.
  8. Council shall recommend to Presbytery the creation of such Commissions, temporary or permanent, as it may deem appropriate to accomplish the mission of Presbytery.
  9. Council will receive and review proposed annual work plans, programs and budgets developed by Commissions which may be established by Presbytery, modify them as appropriate and in consultation with Commission moderators, and submit them to Presbytery for approval. During the course of the year Council shall request from the various Commissions reports on progress and accomplishments toward completion of their annual programs of work.
  10. Council will prepare the agenda and docket for the conduct of regular and special meetings of Presbytery.
  11. The Council shall have the authority to authorize the Executive Presbyter to employ such support staff as may be necessary and feasible.
  12. Presbytery's Council shall conduct an annual review of the performance of all staff. The level of compensation shall be recommended to Presbytery by Council in consultation with the Executive Presbyter.
  13. Council shall supervise the work of the Executive Presbyter, and all matters pertaining to the performance of the Executive Presbyter shall be referred to Council.
  14. Council shall recommend to Presbytery the annual amount of the per capita assessment.
  15. Council shall receive an audit of all Presbytery accounts maintained by Presbytery's Treasurer, submit a summary to Presbytery, and make the entire audit available to any member of the Corporation who requests it.
  16. Council shall suggest nominees to the Presbytery for election to the Nominating Committee.
  17. By the authority of Presbytery, and in compliance with the provisions and exceptions of the BOOK OF ORDER Chapter 8 G-8.0000, Council may grant permission to churches to sell, encumber, or lease property, and shall report such action at the next meeting of Presbytery.
  18. Council shall provide for the operation and maintenance of the Office of the Presbytery.
- C. The Permanent Judicial Commission shall report directly to Presbytery, shall consist of twelve members, and satisfy the duties indicated in BOOK OF ORDER.
- D. Commissions shall be established by Presbytery to accomplish the ongoing work and mission of the Flint River Presbytery, under jurisdiction of Presbytery, but coordinated and supported by Council. Presbytery

will establish whatever number of Commissions it deems appropriate, but as a minimum will specify three permanent Commissions of Presbytery, defined and having duties specified below.

*[note: The term Commission is used here to designate groups empowered by Presbytery to take actions approved by Presbytery but should not be confused with administrative commissions created for specific purposes with authority and membership specified in the BOOK OF ORDER in G-9.05.03 and G-9.05.04.]*

1. Moderators of Permanent Commissions will be appointed by Presbytery for terms of one year, and may serve as moderator for a maximum of two successive full terms. Moderators of Commissions will be ex-officio members of Council.
2. Commissions will determine their own number of members who shall serve one year terms with no limitation on term of service.
3. Commissions are encouraged to recruit their own members, with assistance as necessary and appropriate from the Nominating Committee, review by the Committee On Representation, and election by Presbytery.
4. Commissions will establish their own rules and procedures for operation, subject to review and approval by Presbytery with comment by Council.
5. Each year Commissions shall prepare work plans and programs which identify those activities on which they will focus their attentions for the year, and submit those work plans and programs along with a proposed budget to Council. Commissions shall periodically report to Council and Presbytery on their progress and accomplishments toward completion of their annual programs of work.
6. Commissions shall support and provide resources to member congregations, and shall coordinate the activities of member congregations to accomplish Presbytery-wide activities.
7. Permanent Commissions established by Presbytery, as listed below, will have the duties and responsibilities described:
  - a. The Committee on Ministry - Committee on Preparation for Ministry shall have the responsibilities and functions as specified in the BOOK OF ORDER for Committees on Ministry and Committees on Preparation for Ministry and shall be constituted and structured to satisfy the requirements thereof.
  - b. The Commission on Mission and Evangelism shall be responsible for the development and implementation within the Presbytery of programs which enable member congregations, individually and in concert, to promote the work of the larger church, both beyond and within the geographic bounds of Flint River Presbytery, spreading the Gospel of Jesus Christ; promoting attention to the needs of the aged, sick, hungry, and homeless; enabling healing ministries; and promoting peace and social justice. Within the bounds of Presbytery specific attention shall be directed to campus ministry and to development of new congregations.
  - c. The Commission on Education and Nurture shall be responsible for the development and implementation within the Presbytery of programs which enable member congregations, individually and in concert, to provide Christian education programs which teach the essentials of Christian faith and practice, nurture the Christian life, and guide people and community to faithful mission in the world; challenge individual members and congregations to respond to the gifts and call of God in personal stewardship of time, talent, and money; provide for special programs, seminars, retreats, and camps for the benefit of individuals and congregations in personal and spiritual growth; and become evermore increasingly effective in ministry, evangelism, and outreach in their communities.

## **IX. GENERAL RULES**

1. Each commission and committee, and Council, shall establish the number constituting a quorum except in those cases where the Manual or the BOOK OF ORDER specifies the number of members necessary for a quorum. This quorum shall be reported to the Stated Clerk annually.
2. The Executive Presbyter shall provide staff service for all commissions and committees, notifying them of the date, time, and place of their meetings, and providing for their comfort.
3. Members and clergy should not vote on matters relating to their churches.

4. All commissions and committees with program budgets shall submit a draft budget to Presbytery's Council at a time set by Council. Council shall have the responsibility of presenting a "Proposed Budget" to the Presbytery at the November meeting of Presbytery. The "Proposed Budget" will be sufficiently detailed to reflect realistically the plans of the commissions/committees for the following year. The "Proposed Budget" will show:
  - A. the budget for the prior year
  - B. the expenditures for the prior year
  - C. budget for the current year
  - D. proposed budget for the coming yearThe Operating Budget will be adopted during the February meeting, and shall be a fiscal year budget: March 1 to the last day of February of the following year.
5. Any commission or committee of Flint River Presbytery having, by virtue of Presbytery action, Restricted Funds under its control, may make allocation from said funds under its own authority, subject to the following limitations:
  - A. No more than 10% of the total Fund may be distributed to any one church or organization during a calendar year without consultation with the Finance Committee and Presbytery approval;
  - B. No more than 25% of the total Fund may be expended during a calendar year without consultation with the Finance Committee and Presbytery approval;
  - C. Restricted Funds designated specifically for emergency use are exempt from these provisions.
6. Flint River Presbytery shall ordinarily provide financial support for campus ministry by grants to the local church, which shall be the calling body for the campus minister and shall have oversight of the ministry either by session oversight or by special committee named by the session or in cooperation with other congregations. Applications for annual financial support shall be made in writing by the sponsoring session.
7. The criteria for electing commissioners to meetings of Synod and General Assembly shall include service to the Presbytery, length of time in service to the Church, geographical location and the principles of fair representation.
8. All commissioners to Presbytery shall arrange to attend the entire meeting of Presbytery. Those tardy or leaving before adjournment shall present their excuse to the Stated Clerk.
9. The Stated Clerk shall report all aggravated cases of absences to the Committee on Ministry - Committee on Preparation for Ministry, which shall recommend appropriate actions to the Presbytery. Commissioners unable to attend shall provide the Stated Clerk a request for excuse prior to the meeting.
10. All reports, resolutions, and motions which are to appear in "Presbytery Packet" must be received in the Office of Presbytery not less than twenty days before the Stated Meeting of Presbytery. All overtures, in order that they might be properly considered by the Administrative Committee, must be received in the office of presbytery not less than forty-five (45) days before the Stated Meeting of Presbytery. Nothing printed and mailed to commissioners before Stated Meetings of Presbytery is to be read on the Floor of Presbytery. All motions and resolutions to be made at Presbytery Meetings shall be submitted in writing and presented to the Stated Clerk.
11. Those Elders who are elected Moderators of Presbytery's Committees, Council, or Commissions, or Moderator or Vice Moderator of Presbytery, shall be enrolled as members of Presbytery for the duration of their term.
12. All persons employed as church educators by churches within the bounds of Flint River Presbytery shall automatically be granted The Privilege of the Floor during Presbytery meetings.
13. The minutes shall be sent out, as soon as possible after each presbytery meeting, to the commissioners who attended for review and then any needed corrections should be brought to the next meeting by the

commissioner from that church. The Minutes and Records Committee would continue to review minutes to insure compliance with the Book of Order. The minutes would be approved as part of the omnibus agenda if corrections are not required.

14. Ministers without charge shall report to the Committee on Ministry - Committee on Preparation for Ministry in accordance with the BOOK OF ORDER G-11.0403 prior to the first meeting of Presbytery each year. This same rule applies to ministers laboring outside the geographical or jurisdictional bounds of the Presbytery.
15. The directory of the Presbytery, listing its member churches and ministers, committees, council, and commission members, shall be printed and distributed to all member churches, ministers, commission and committee members.
16. The Office of Presbytery shall maintain a mailing list of all active elders of churches in the Presbytery in order to ensure that the Leader Pak of Presbytery may be made available to every leader. The list shall be the property of the Presbytery and may not be released to any other individual or organization.
17. A Commission for the Ordination and/or Installation of a minister or candidate shall be appointed by the Presbytery. The Moderator shall be empowered to name or change participants and schedules as necessary.
18. Ordinations and/or installations of pastors shall not be scheduled to begin before 2:00 p.m., if held on a Sunday, so that other ministers and elders can attend this function of our presbytery.
19. To amend sections I-IX of the Manual of Presbytery, a first and second reading shall be required at Stated Meetings of the Presbytery. The amendment must be approved by a majority vote at both meetings of Presbytery. To amend Section X of this manual an endorsement of a Commission, Committee, or Council with a proposed amendment published in the Presbytery packet may be approved at a single presbytery meeting.

## **X. LOCAL POLICY AND PROCEDURE APPENDICES**

The following local policies and procedures have been endorsed by Commissions, Committees, or Council and approved by Flint River Presbytery: (Note: These policies or procedures do not change other requirements of this manual or the constitution of the PC(USA))

<b>Adopted:</b>	<b>May 19, 1992</b>	<b>Updated:</b>	<b>December 4, 1993</b>
<b>Amended:</b>	<b>February 11, 1995</b>	<b>Amended:</b>	<b>May 16, 1996</b>
<b>Amended:</b>	<b>May 20, 1997</b>	<b>Amended:</b>	<b>December 2, 1997</b>
<b>Amended:</b>	<b>February 21, 1998</b>	<b>Amended:</b>	<b>February 19, 2000</b>
<b>Amended:</b>	<b>May 17, 2001</b>	<b>Amended:</b>	<b>September 28 - 29, 2001</b>
<b>Adopted:</b>	<b>November 12, 2005</b>	<b>Amended:</b>	<b>August 26, 2006</b>
<b>Amended:</b>	<b>February 3, 2007</b>	<b>Amended:</b>	<b>May 6, 2008</b>
<b>Amended:</b>	<b>May 5, 2009</b>		

## **Flint River Presbytery**



### **From Columbus**

Take 82 to the outskirts of Albany and make a right onto the 19 Bypass (Liberty Expressway). [Exit sign will say Camilla-Thomasville.] Follow U.S. 19 to the second traffic light, U-turn and the Presbytery Office is the second building on the right.

### **From Macon**

Take I-75 South to Exit 99 at Cordele. Bear right on to GA 300 S. After approximately 45 minutes turn right on to Clark Avenue. Go under the overpass and bear right to US 19. Go approximately 4 miles. The Presbytery Office is on the left (next to the Georgia State Patrol).

### **From Thomasville**

Follow US 19 North to the outskirts of Albany. Presbytery Office is located on the right, next door to the Georgia State Patrol Office.

## **DIRECTORY & MANUAL DISTRIBUTION POLICY**

We are pleased to present you with this copy of the Flint River Presbytery Directory & Manual. We hope that you find the information contained in this book both helpful and easy to use.

We ask that you keep the information contained herein confidential and that it be used exclusively for the dissemination of information promoting the programs and services of the Institutions and Agencies of the Presbyterian Church USA.

Please observe the following limitations for the use of this Directory & Manual:

- ❖ Do not share the information contained herein with any other agency, institution or individual at any time. (Request for this information should be directed to the office of presbytery.)
- ❖ The information contained in this Directory & Manual should not be used as any form of exchange to obtain other mailing lists.
- ❖ The information contained herein shall not be used for solicitation for funds from the churches, pastors, or other individuals whose names are listed in this Directory & Manual.