

Sessional Records Report

The Session of _____ Presbyterian Church of _____, Georgia submits the following report on its records for the year ending December 31, 2009.

(This form and a copy of your statistical report must be inside the front cover of your Minutes Book. If minutes of congregational meetings are in a separate book, bring it also.)

1. Were all meetings opened and closed with prayer ? (G9.0301b) _____
2. Were Session meetings held at least quarterly? (G10.0201) _____
3. Has Clerk of session signed all minutes? Yes ____ No ____
4. Has the attendance of Elders been properly accounted for at each meeting of the Session? (G9.0203a)
Yes ____ No ____
5. Did the Session elect a treasurer this year? (G10.0401) _____ Date _____
6. Was there a full financial review of the church's financial records?(G10.0401d) _____ Date _____
7. Did the Session approve the annual budget?(G10.0102i) _____ Date _____
8. Was communion authorized at least quarterly?(W2.4012) _____ Dates _____

9. Were elder commissioners elected for all Presbytery meetings?(G10.0102p1) _____ Dates _____

10. Was an Annual Congregational meeting held? (G7.0302a) _____ Date _____
11. Did the congregation "review and approve the adequacy of the compensation of the pastor or pastors"?(G7.0302a)
Date _____
12. Was an officer nominating committee formed in compliance with the requirements of the Book of Order?
(G14.0223) _____ Date _____
13. Do the minutes of a congregational meeting reflect the election of church officers? (G14.0230) _____
Date _____
14. Do the Session minutes record the completion of study and examination of officers-elect?(G14.0240) _____
Date _____
15. Is the composition of the Session stated in regard to the diversity of the congregation?(G10.0301) _____
Date _____
16. Was the roll of members reviewed, and do the minutes show that the Session counseled with "those who have neglected the responsibilities of membership"?(G5.0502) _____ Date _____
17. Have the rolls and registers of the church been maintained for this year?(G10.0302) _____
Where are they kept? ____ with Session minutes ____ in a separate book
18. Has your church been incorporated under the laws of the State of Georgia? _____
_____, Session Moderator _____, Session Clerk

Examiner's Report:

_____ approved without exception _____ approved with exceptions _____ not approved

See back of this sheet for exceptions

_____ Examiner _____ Date _____

Exceptions: _____

Comments: _____
